GUIDELINES FOR APPOINTMENT AND PROMOTION OF RESEARCH SCIENTIST

Effective 8-1-2023

1. Background & Definitions

1.1 Definition of Research Scientists

The Research Scientist faculty1 (n c(R)-2.1 (ES)1. (ES)1. (E2tUfTd e iw)2tUfTd .7 (ty1 ((ti (c)To 0 Tc(ty1 >>BDC7 (t

5. Promotion Procedures

Timely promotion consideration is encouraged both to recognize and reward accomplishments, to develop productive Research Scientists and research units, and to promote career advancement for the benefit of the individual and unit. While encouraged, promotion advancement is not mandatory for continued employment. That is, there is no maximum number of years permissible at any given rank. However, Assistant or Associate Research Scientists in their eighth year at that rank must receive initial consideration for promotion if requested. Once initiated, the candidate can request that the promotion review process be discontinued at any point.

5.1 Promotion Unit

Under usual circumstances, for promotion of a Research Scientist whose position is within a unit (department, school, college, center, institute, etc.), the promotion unit consists of the eligible voting faculty in the unit, including both tenure track and non-tenure track faculty at the position's rank or above. If the unit containing the position has insufficient eligible voting faculty (normally less than five), then the unit head should recruit faculty from related units to serve as an ad hoc promotion unit faculty. If the position resides in or has a significant relationship with more than one unit, then a combined unit faculty should act as the promotion unit faculty and promotion procedures should be coordinated by the head of the chosen administrativ

of Research Scientists. The committee must submit a recommendation to support or discourage further consideration t
the unit head within three days of preliminary consideration. Within three days of receipt of the preliminary evalit

Scientist promotion dossier. This committee may consist of the eligible faculty of the unit. The unit head will appoint a chair to oversee committee deliberations and document votes in accordance with the promotion guidelines. The committee will review all dossier documentation, and request further clarification or materials from the candidate or

•

7. Other Resources

There is more information from the Office of Faculty Affairs at

APPENDICES

Appendix A. Hiring Proposal for Research Scientists

The procedures to appoint a research scientist should follow the regular faculty appointment process as managed

Appendix B. Dossier for Promotion of Research Scientists

Dossier s

Section 6: Annual Evaluations

The dossier must include annual evaluations of the candidate's performance since initial appointment or most recent

Appendix C. Suggested Letter of Request for Evaluation for Promotion of Research Scientists

Dear _____:

The University of Georgia is considering the promotion of _____ from _____ to the rank of _____. These are research positions but may also involve assigned effort in instruction/training, service, or administration, related to the research mission of the unit.